

DBMS COVID-19 Monitoring and Response Protocol for Lab Personnel

Supervisors will oversee all lab personnel. All personnel, including PIs, should follow the guidelines listed below prior to entering our facilities. The FHS guidelines referred to in this memo can be found at: <https://healthsci.queensu.ca/administration/announcements/coronavirus-studentsreturn>

- 1) If you have been living outside of the Kingston region, self-isolate (do not come to work and limit social contact) for 2 weeks as directed in the FHS guidelines. Prior to entering any DBMS research facility, personnel must confirm with their PI that they have undergone testing for COVID-19. Keys will not be issued to new lab personnel until testing is confirmed.
- 2) Travel outside of the region should be limited. If travel must occur, it should be recorded with the supervisor and considered carefully for risk. If travel by personal car to, for example, visit parents who are COVID free for a weekend, self-isolation and a test would not be needed. However, if public transportation is taken and/or community interactions are high (for example social gatherings of more than 5, visiting restaurants etc.) the FHS self-isolation and testing practices should be followed. This applies to travel beginning after September 1, 2020.
- 3) If you are identified through contact tracing as potentially being exposed, self-isolation and testing protocols (as in 1) should be followed.
- 4) If a member of your household has been identified as at risk through contact tracing, you should self-isolate and be tested as in 1, unless that member can demonstrate that they are not infected.
- 5) If you have any symptoms, remain at home, inform the supervisor, and contact public health authorities for further advice.
- 6) If identified as at risk, the supervisor should be notified; the supervisor will report to the Department.

20-08-27 v1.2

Name:		Student/Staff #:	
<i>I confirm that the person identified above has not travelled to Queen's University from <u>outside the region</u> within the past two weeks.</i> <i>OR</i> <i>The person identified above has travelled to Queen's University from <u>outside the region</u> within the past two weeks. I confirm that they have followed the protocol above and undergone testing for COVID-19.</i>			
Supervisor Name:		Date:	